

## INSTRUCTIONS FOR NCSLA CONFERENCE APP

### **Returning Event App user:**

If you've previously downloaded the conference app, go to the **Webex Events App (Socio)** App from your phone. It may ask you to update the app.

Once you're in the app, if it defaults to a previous NCSLA conference, click on the arrow with a door located on the top left-hand corner to switch events.

Type in "2024 NCSLA" under the search bar and hit enter. You will see the 2024 NCSLA N/S Regional Conference – Essex, VT. Click on the event and you're in!

You must be logged in with the **email address used to register for the conference**. If your email doesn't match or was left blank during registration, please email [erin.dillard@conferencedirect.com](mailto:erin.dillard@conferencedirect.com) and we will get you added.

### **First time Event App user:**

Please use these instructions to download and join the Event App from your mobile device:

1. Follow this link: <https://tinyurl.com/3nt4ttne>
2. Select the Webex Events App (Socio) app for your device and download the app.
3. Open the app and enter the **email address you used to register** for the event.
4. If you entered an email, create a password and click **Sign Up**.
5. Fill in your networking profile and click **Continue**. Your profile information will help you connect with other people during the event!
6. Now, browse for 2024 NCSLA N/S Regional Conference – Essex, VT or use the search bar to find it. Once you've found it, tap on it.

Feel free to start exploring. If you have any questions about the Event App, or if you have trouble logging in, don't hesitate to reach out to Erin Dillard at [erin.dillard@conferencedirect.com](mailto:erin.dillard@conferencedirect.com).